

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD AT THE EAST WILLIAMSTON COMMUNITY COUNCIL ON TUESDAY 7TH NOVEMBER 2024 AT 7.00PM

PRESENT: Cllr P Strydom
Cllr D Mcintosh
Cllr I Wilkinson
Cllr J Williams
Cllr Colin Perry
Cllr C Hopkinson

APOLOGIES: Cllr R Day

The clerk was in attendance (Mrs J Clark-Davies)

125/24 DECLARATIONS OF INTEREST

None.

126/24 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3rd October 2024 were proposed and seconded, they were agreed as a true record.

127/24 MATTERS ARISING

The following matters were raised:

- a) Minute 120/24 The application for an Enhancing Pembs Grant has been submitted and acknowledged by PCC. The Small Grant applications closed on 10th November, and it is oversubscribed so we hope to be successful.
- b) Minute 113/24f) As the member concerned had been absent for over six months, he was automatically disqualified from Council. As there were other vacancies on the Pentlepoir ward, it was agreed to co-opt Rob Day with immediate effect once the Declaration of acceptance of Office had been signed.
- c) Minute 113/24 e) Awaiting a decision from the Hall Association.

128/24 PUBLIC PARTICIPATION

No members of the public were present.

129/24 PLANNING APPLICATIONS

The following planning applications were considered:

- a) **24/0727/PA: Alterations and extensions to dwelling at 16 Hill Rise, Kilgetty, SA68 0QS** – Members did not wish to comment on this application.

- b) **24/0538/PA: Erection of 25 self-catering units at Sunnyvale Holiday Park, Valley Road, Wooden, SA69 9BP** - not support due to over-supply of self-catering accommodation within the area, it is encroaching into agricultural land and putting an additional strain on services including the volume of traffic on a narrow road.

130/24 UPDATE ON ACCOUNTS TO 31ST OCTOBER 2024

The following information was circulated:

- a) Bank Account Reconciliations Summary showing a balance of £21,814.96 in the Current Acct, £3,198.63 in the Deposit Acct, £14,569.38 in the Parks account and £5,536.56 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £30,190.91 (net) and expenditure of £19,925.13 (net).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be accepted

131/24 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment

a) Mrs J Clark-Davies – November salary	£289.60
b) PAYE for November	£72.40
c) Google monthly subscription	£1.59
d) Alan Davies clearance work carried out at Jubilee Park	£1,534.50
e) Audit Wales – audit fees for 2023-24	£286.00
f) JN Williams – grass cutting and spraying in October(final)	£2,144.40
g) J Clark-Davies printer ink	£7.49
h) Cllr P Strydom – purchase of diesel	£23.67

132/24 TO CONSIDER AUDIT OPINION ON ACCOUNTS 2023-24

The Auditor General's opinion on the accounts for 2023-24 had been received and after considering the presented accounts gave an Unqualified opinion with no matters giving cause for concern. Members were pleased with this opinion.

RESOLVED: That the Unqualified Opinion on the accounts for 2023-24 be accepted.

133/24 INSURANCE FOR KUBOTA TRACTOR – ADD TO INSURANCE

The council's insurance company, Zurich, had requested a decision on the insurance for the Kubota tractor and it was agreed that it be insured for the sum of £12,500. The Clerk was asked to inform them of this decision.

RESOLVED: That the Kubota tractor be covered for the sum of £12,500.

134/24 **PRE-BUDGET DISCUSSION**

The chair, Cllr P Strydom, wished to suggest having a separate budget heading for the grass cutting of the three play areas so that costs can be easily monitored and the JP to have a separate budget for grass cutting and general maintenance. He requested that a discussion be held regarding the purchase of another VAS sign whilst discussing the draft budget in December.

RESOLVED: That there be a separate budget heading for the grass cutting of the three play areas.

135/24 **VE DAY CELEBRATIONS IN 2025**

It was agreed that this information be sent to the Secretary of the East Williamston Community Association in the hope they will arrange some celebratory events.

136/24 **LOCAL GOVT PAY AGREEMENT 2024-25**

Information on the Local Govt Services Pay Agreement for 2024-25 had been received from OVW. The Clerk's current hourly rate was £18.10 and the new rate, applicable from April 2024 was £18.72. This increase of 62p per hour was agreed, to be backdated to April 2024.

RESOLVED: That the Local Govt Pay award be paid, backdated to April 2024.

137/24 **IRPW –DRAFT ANNUAL REPORT 2025-26**

The above draft report had been received and Determination 7 stated that all councils must pay their members £156 per year towards the extra household expenses of working from home. Also, Councils must pay Members £52 per year for the cost of office consumables required to carry out their role, or they must enable Members to claim full reimbursement for the cost of those consumables.

RESOLVED: That Determination 7 be accepted and Members be advised that it is their decision on whether to opt out of these payments or not.

138/24 **PLAY AREAS INSPECTION REPORTS**

The play area inspection reports for October have been received and circulated. It was noted that Pentlepoir slide has been repaired, the high-risk item at Broadmoor ie the top bar on obstacle course – will be removed. East Williamston Park swing hanger - has been repaired and no further action needed. Martine Moore of ESP Playgrounds requested a

site meeting and the clerk will ask for some dates in November. There were brambles etc growing through the fence at Broadmoor, which the contractor is to be requested to cut back.

139/24 CORRESPONDENCE

The following correspondence had been received:

- a) HSBC Reduction in savings account interest rates. – noted.
- b) Leah Asparassa – complaint about condition of slide in Pentlepoir – repair has been made.
- c) OVW draft minutes of the Pembrokeshire Area committee meeting – noted.
- d) EWP Playparks – request for meeting in November – ask for dates.
- e) Wales Air Ambulance – request for donation – consider in March 2025.
- f) OVW – funding for safe and warm hubs – noted.

140/24 REPORT OF CTY CLLR J WILLIAMS

Cty Cllr J Williams had nothing to report.

141/24 ANY OTHER INFORMATION

- a) Cyclists have been seen in the JP having a picnic however, it is not thought they were cycling in the park.
- b) Potholes have been filled in the village, but the main road past ‘Braeside’ has quite a bad pothole which has been reported and investigated by PCC.
- c) It has been noted that PCC are making good all the potholes in the village.
- d) There is a vacancy on the Board of Trustees of the Association for a representative from this council.
- e) Noticeboards – these are full of Association notices so our Annual Return could only be displayed on one noticeboard. DMc has requested a dedicated area in some of the boards. Cllr McIntosh has a spare noticeboard at home and will ask the Assoc if we could use it as a dedicated council board for our own information.
- f) The College has started back at the JP to do footpath repairs. Cllr Ian Wilkinson requested permission to order more stone, which was granted.

142/24 DATE OF NEXT MEETING

The next meeting will be held on Thursday 5th December 2024 at 7.00pm.

The meeting ended at 9.05pm.

Signed.....Chair..... Date

Signed..... Clerk